



# Linworth Children's Center

[www.linworthcc.org](http://www.linworthcc.org)

7070 Bent Tree Blvd  
Columbus, OH 43235

Phone: 614-336-9559  
Fax: 614-336-8486

## Registration Form

Child's Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Gender \_\_\_\_ Today's Date \_\_\_\_\_  
 Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_  
 Mother's Name \_\_\_\_\_ Mother's Home # \_\_\_\_\_  
 Mother's Address \_\_\_\_\_  
 Mother's Workplace \_\_\_\_\_ Mother's Work or Alt# \_\_\_\_\_  
 Father's Name \_\_\_\_\_ Father's Home # \_\_\_\_\_  
 Father's Home Address \_\_\_\_\_  
 Father's Workplace \_\_\_\_\_ Father's Work or Alt# \_\_\_\_\_  
 Email Address #1 \_\_\_\_\_ #2 \_\_\_\_\_  
 How were you referred to our program? \_\_\_\_\_

### Program Information: Please circle your choice

#### Full Day Programs

- Guppies - 6weeks -1 yr. olds
- Tadpoles - 1- 2 yr. olds
- Turtles - 2-3 yr. olds
- Dolphins - 3-4 yr. olds
- Manatees - 3-4yr. olds
- Whales - 4 -5 yr. olds

#### Days Needed

M T W R F

#### Kindergarten Programs

- Kindergarten Bound M-R 9-1:30
- Full Day Kindergarten M-R 9-3
- Kindergarten Enrichment Fridays  
Before Care and After Care

#### Part Day Programs

- Lions (AM)- Pre-K- M/T/W/ **circle** -Th or F
- Koalas (AM)- 3 yr. olds M/W/F
- Pandas (AM)- 3yr.olds T/R
- Dragonflies (AM)- 2 yr. olds M/W
- Ladybugs (AM)-2 yr. olds T/R

In order to hold a spot for your child at Linworth Children's Center, you must do the following:

1. Completely fill out this registration form; sign and date it.
2. Pay a nonrefundable registration fee of \$150.00 for the Full Day Program/\$100 for the Kindergarten/KB and Part Day programs per child that is enrolling. Part Day preschool registration also requires payment of the last month's tuition, which is also non-refundable. \*\* \$50.00 of the registration fee will go toward your child's supply fee.
3. Turn in or mail the forms to the LCC office (the address is on the front of the form). If the desired class is full, you will be notified and your child will be put on a waiting list.

Important information to remember:

\*\*Kindergarten/KB and Part Day programs will follow the Worthington Schools calendar for holidays and vacation breaks, as well as snow days.

\*\*LCC school calendars will be available that show the beginning and ending dates for the Kindergarten/KB and Part Day programs.

\*\*The Full Day program will be closed on the following holidays: New Year's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving and the Friday following, Christmas Eve, and Christmas. LCC will be closed the week between Christmas and New Year's Day.

LCC closes for a week between the summer and fall sessions to provide the teachers with in-service training. Parents will be notified by the spring as to which week the center will be closed. LCC's part day classes that meet on Fridays will not be in session 2 times per year due to the LUMC garage sale. Full day classes will still be in session during the garage sale.

\*\*All children enrolling must have ALL paperwork included in the enrollment packet (you will receive the packet a few weeks before your child's class begins) turned in on or before the child's first day of school in order to attend LCC. DUE TO STATE LAWS, THERE CAN BE NO EXCEPTIONS TO THIS.

**\*\*If you enroll your child and then pull the child from the program, you will lose your registration fee. Once your child begins the program, a 30-day written notice must be given in order to withdraw your child from the program or change the child's number of days. If this is not done, the regular tuition fees will be incurred.**

\*\*Tuition is due on the 25<sup>th</sup> of the month for the next month. Please see the Tuition Agreement Letter in your enrollment packet for further information.

LCC recruits and admits students of any race, color, religion, sex, national origin, ancestry, disability or ethnic origin to all its rights, privileges, programs and activities. In addition, the school will not discriminate on the basis of race, color, religion, sex, national origin, ancestry, disability or ethnic origin in the administration of its educational programs and athletics/extracurricular activities. Furthermore, the school is not intended to be an alternative to court or administrative agency ordered, or public school district initiated desegregation.

LCC will not discriminate on the basis of race, color, religion, sex, national origin, ancestry, military status, disability, or ethnic origin in the hiring of its certified or non-certified personnel.

If your child is currently enrolled in the Guppies, Tadpoles, Turtles, Dolphins, Manatees, or Whales and you are registering to keep your child in the Full Day program for the 2019 – 2020 school year; your child must continue to attend the LCC Full Day program year round. If you pull your child from the program (permanently or temporarily), you will lose your child's space for the 2019 - 2020 school year along with the registration fee.

If you reduce your child's number of days throughout the school year, there is no guarantee you will be able to add days back, if they are needed, even if you have registered for them.

Please feel free to call with any questions. We look forward to a fun filled year with you and your child at Linworth Children's Center. LCC is an educational ministry of Linworth United Methodist Church.

\*\*Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_